

CONTRACT PERIOD THROUGH FEBRUARY 28, 2003

TO: All Departments

FROM: Department of Materials Management

SUBJECT: Contract for **AUTOMOTIVE CONVENIENCE PARTS/SERVICE**

Attached to this letter is published an effective purchasing contract for products and/or services to be supplied to Maricopa County activities as awarded by Maricopa County on **February 21, 2001**.

All purchases of products and/or services listed on the attached pages of this letter are to be obtained from the vendor holding the contract. Individuals are responsible to the vendor for purchases made outside of contracts. The contract period is indicated above.

Wes Baysinger, Director
Materials Management

WP/cl
Attach

Copy to: Clerk of the Board
Gidget Beltran, Equipment Services
Sharon Tohtsoni, Materials Management

AUTOMOTIVE CONVENIENCE PARTS/SERVICE

1.0 **INTENT:**

The intent of this Invitation for Bids (IFB) is to establish a two (2) year multi-vendor pricing agreement to provide a full line of **convenient** inventory availability parts and/or service used in the daily operation of Equipment Services main repair facility and the satellite service stations; including field service mechanics in the repair and preventative maintenance on County owned fleet equipment. These sites, located throughout Maricopa County, require sources of supplies readily accessible in the metropolitan area.

Service requirements (if applicable) is for service availability to assist Equipment Services in overflow work to eliminate down time, minor repairs, warranty work and/or repairs when it is above and beyond the County's ability. All charges to the County shall be in accordance with the terms of the resultant pricing agreement. Purchases are authorized by purchase order or purchase credit card only.

Maricopa County does not guarantee a specific volume of business, or any business, will be given to an awardee. This contract is to be utilized on an **"AS REQUIRED"** basis. Parts and Service required for the period of this IFB will depend upon the number of pieces of equipment in use, and other relevant factors. This IFB may be utilized by other County agencies, in addition to Equipment Services.

2.0 **TECHNICAL SPECIFICATIONS:**

- 2.1 Products provided shall meet or exceed OEM specifications. Rebuilt/remanufactured components may be acceptable for the County's requirements. The supplier shall clearly identify any component, which is not a "new item. Utilization of any component, other than "new", shall be at the discretion of the County.
- 2.2 Parts required will be for passenger cars and light trucks.
- 2.3 Service provided shall be in strict compliance with the specific manufacturer's specifications.

3.0 **SPECIAL TERMS & CONDITONS:**

3.1 AWARD:

The County reserves the right to award by geographical locations, by group, part, section or make multiple awards that are in the best interest of the Maricopa County Equipment Services.

3.2 PRICING SECTION:

In addition to this IFB, blanket discounts are required for related items as covered by current pricing documents. Amendments, supplements and/or revisions will be effective upon receipt and approval of notice to the Department of Materials Management.

The respondents shall complete the pricing section, which relates to their inventory. The bidders are instructed to list all stock merchandise, product lines and service available to Maricopa County Equipment Services.

3.3 BLANKET PRICING:

Material to be purchased against the resultant price agreement covers a wide variety of replacement parts, supplies and components. Bidders shall submit, with their bid response the manufacturer's price list(s) for each product line offered to provide the greatest coverage of related products. Price list(s) may be by catalogs, 3.5 diskettes, or CD-ROM. Bidders are strongly encouraged to offer discount pricing for related items/products/components that are not specifically addressed as line items in this Invitation for Bids. Pricing offered should be noted on the pricing pages of the bidder response in the format requested. **Blanket pricing is a mandatory requirement of this IFB**) sets of catalogs/pricing documents shall accompany any additional pricing offered.

3.4 SERVICE AND REPAIR:

Bidder(s) shall indicate labor rates for service and repairs done at the bidder(s) facility of operation. Bidder(s) shall include all charges and fees in the bid price (i.e., service calls, field service, mileage, travel, etc.). Bidder(s) shall include labor rates for out of scope service not listed in this solicitation and emergency service. Include business hours, shifts and define overtime (if applicable). **Overtime is not allowed, unless authorized in writing by Maricopa County.** Rework will be done at no charge to the Maricopa County using agency.

3.5 DELIVERY:

It shall be the Contractor's responsibility to meet the County's delivery requirements of **F.O.B. Destination on normal shipments**. If the part(s) is a normal stock item, it is the responsibility of the Contractor to pay for freight (overnight, airfreight, UPS direct, etc). **EXCEPTIONS ON PRIORITY DELIVERIES FOR SPECIAL ORDER OR NON-STOCK PART (S) ARE ACCEPTABLE WITH THE APPROVAL FROM EQUIPMENT SERVICES PARTS DEPARTMENT AUTHORIZED EMPLOYEE (S).** Orders shall be pulled and delivered within two- (2) hours from notification by Equipment Services Department. Exceptions are made when site is more than two- (2) hours in distance (travel time) from Contractor(s) facility. **Equipment Services main parts room, 3325 W. Durango Street, will accept deliveries from 5:30 a.m. to 6:00 p.m.** Contractor(s) shall notify the Durango Shop at 602-506-4676 of all delays on parts. All locations below shall be notified directly of all delays on parts.

Maricopa County Equipment Services maintains satellite station at the following locations. These sites shall be included in the resultant pricing agreement.

	SITE ADDRESSES	BUSINESS HOURS
3.5.1	Mesa Svce Center, 155 E. Coury, Mesa, AZ (602-506-4794)	6:00 a.m. to 6:00 p.m.
3.5.2	Dysart Svce Center, 16821 N. Dysart Rd, Surprise, AZ (623-583-1836)	5:00 a.m. to 4:30 p.m.
3.5.3	Downtown Svce Center, 120 S. 4 th Ave, Phoenix, AZ (602-506-2909)	7:00 a.m. to 6:00 p.m.
3.5.4	Buckeye Svce Center, 26449 W. Hwy 85, Buckeye, AZ (623-386-7461)	6:00 a.m. to 2:30 p.m.

3.6 RESPONSE TIME:

Response time for service picks up shall be within four- (4) hours from notification and activity performing repairs within 24 hours. Contractor shall notify the Service Coordinator at 602-506-4678 of any delays in repairs. Upon diagnose of repairs the contractor is required to provide the Service Coordinator a completion date. **The contractor(s) shall provide a weekly report by fax (602-506-6013) Attn: Service Coordinator detailing the status of vehicles under repair at there facility.**

3.7 RETURN POLICY:

The bidders shall state their return policy, time limitations or restocking charge (if any) for such returns. Parts will not be accepted in damaged or broken/unsealed packages. Credit memos shall be issued, in accordance with the vendors return policy. If a restocking charge is applied, the credit memo must reflect the full credit amount of each item returned and the restocking charge shall be on a separate line.

3.8 SHIPPING:

Bid prices shall be made F.O.B. destination to the Using Agency or Department within Maricopa County. The Contractor shall retain title and control of all goods until they are delivered and the contract coverage has been completed. All claims for visible or concealed damage shall be filed by the Contractor. The County will notify the Contractor of any damaged goods and shall assist the Contractor in arranging for inspection.

3.9 TERMS AND PAYMENT:

Payment under contract will be made in the manner provided by law. Invoices shall be prepared and submitted in accordance with the instructions provided on the purchase order. Invoices shall contain the following information before processing for payment:

Equipment Services
Accounts Payable
3325 West Durango St.
Phoenix, Arizona, 85009

Problems regarding billing or invoicing shall be directed to Equipment Services Accounts Payable, at 506-4668 or 506-2938. If problems occur with other County agencies the successful bidder shall contact the specific using agency. All invoices shall indicate the following:

SERVICE INVOICES:

1. Contract Serial Number
2. County purchase order number
3. Equipment number
4. Invoice number
5. Quantity
6. Part Number
7. Description on repairs
8. Pricing per unit
9. Percent % of discount-(list/cost)
10. Extended price
11. Payment terms
12. Hourly or flat rate w/total hours
13. Mileage w/rate
14. Arrival and completion time
15. Total
16. *Freight (if applicable)
17. Sales tax on parts only (include tax rate)
18. Provide two (2) legible copies of the invoice.
19. The invoice shall be dated/signed (print full name)
by the County employee receiving the parts(s).

PACKING SLIP AND PARTS INVOICES:

- a. Contract Serial Number
- b. County purchase order number
- c. Quantity
- d. Part number(s)
- e. Description of part
- f. Price per unit
- g. Extended price
- h. Sales tax (include tax rate)
- i. *Freight (if applicable)
- j. Total
- k. Packing slip must be legible

***Freight:** If freight is applied due to special orders or non-stock part(s) the Contractor shall indicate on the invoice(s) the following requirements: 1) Identify the expedited delivery (overnight, airfreight, UPS direct, etc.) on the invoice(s) and 2) Print full name of the using agency employee authorizing this method of delivery

Invoices not disclosing the above information shall be returned to the contractor for the necessary corrections. All pricing must be listed on invoices (list, cost, jobber, labor hours/labor rates, etc.). **SUBMIT A SAMPLE OF YOUR ORIGINAL (NO COPY) INVOICE PROVIDING GENERIC INFORMATION.** This is for our accounts payable department.

3.10 SET UP COUNTY ACCOUNTS:

It shall be the responsibility of all Contractors to communicate with their parts department, service area, accounts receivable and other areas involved in compliance with this agreement of Maricopa County's special pricing. The pricing and labor rates shall be programmed in your financial systems as offered. If the required information can not be programmed on the invoice you have the option to hand write the information or submit a separate sheet with the requirements. It will delay payment, if the required information is not provided.

3.11 ADDITIONAL CHARGES/FEES:

Maricopa County **SHALL NOT BE** responsible for miscellaneous charges or fees (i.e., shop supplies, environmental fees, service calls, travel, mileage, hauling, etc.) other than those listed in the pricing section of this agreement. **All costs shall be included in the bid price.**

3.12 WARRANTY:

The minimum warranty period shall be 90 day's on parts and labor or manufacturer's warranty, whichever is greater. Warranty replacement will be done at no additional charge of any nature to Maricopa County. Defective part(s) shall be replaced within 24 hours of notification. The effective date on all warranties shall commence upon date of installation or mileage based on applicable. A "NO CHARGE" invoice shall accompany all warranty repairs detailing failure, diagnosed cause and parts replaced. Contractor(s) shall respond to all warranty requests within 24 hours of notification. Transportation cost for warranty repairs shall be the responsibility of the Contractor.

3.13 CONTRACT LENGTH:

This Invitation for Bid is for awarding a firm, fixed price purchasing contract to cover a two (2) year period.

3.14 OPTION TO EXTEND:

The County may, at their option and with the approval of the Contractor, extend the period of this Contract up to a maximum of three (3), one (1) year options. The Contractor shall be notified in writing by the Materials Management Department of the County's intention to extend the contract period at least thirty (30) calendar days prior to the expiration of the original contract period.

3.15 INDEMNIFICATION AND INSURANCE

3.15.1 INDEMNIFICATION

To the fullest extent permitted by law, the **CONTRACTOR** shall defend, indemnify, and hold harmless the **COUNTY**, its agents, representatives, officers, directors, officials, and employees from and against all claims, damages, losses and expenses, including but not limited to attorney fees, court costs, expert witness fees, and the cost of appellate proceedings, relating to, arising out of, or alleged to have resulted from the acts, errors, omissions or mistakes relating to the performance of this Contract. **CONTRACTOR'S** duty to defend, indemnify and hold harmless the **COUNTY**, its agents, representatives, officers, directors, officials, and employees shall arise in connection with any claim, damage, loss or expense that is attributable to bodily injury, sickness, disease, death, or injury to, impairment, or destruction of property, including loss of use resulting therefrom, caused by any acts, errors, omissions or mistakes in the performance of this Contract including any person for whose acts, errors, omissions or mistakes, the **CONTRACTOR** may be legally liable.

The amount and type of insurance coverage requirements set forth herein will in no way be construed as limiting the scope of the indemnity in this paragraph.

Abrogation of Arizona Revised Statutes Section 34-226:

In the event that A.R.S. § 34-226 shall be repealed or held unconstitutional or otherwise invalid by a court of competent jurisdiction, then to the fullest extent permitted by law, the **CONTRACTOR** shall defend, indemnify and hold harmless the **COUNTY**, its agents, representatives, officers, directors, officials and employees from and against all claims, damages, losses and expenses (including but not limited to attorney fees, court costs, and the cost of appellate proceedings), relating to, arising out of, or resulting from **CONTRACTOR'S** work or services. **CONTRACTOR'S** duty to defend, indemnify and hold harmless, and the **COUNTY**, its agents, representatives, officers, directors, officials and employees shall arise in connection with any claim, damage, loss or expense that is attributable to bodily injury, sickness, disease, death, injury to, impairment or destruction of property including loss of use resulting therefrom, caused in whole or in part by any act or omission of the **CONTRACTOR**, anyone **CONTRACTOR** directly or indirectly employs or anyone for whose acts **CONTRACTOR** may be liable, regardless of whether it is caused in part by a party indemnified hereunder, including the **COUNTY**.

The amount and type of insurance coverage requirements set forth below will in no way be construed as limiting the scope of the indemnity in this paragraph.

The scope of this indemnification does not extend to the sole negligence of the **COUNTY**.

3.15.2 **INSURANCE REQUIREMENTS**

CONTRACTOR, at **CONTRACTOR'S** own expense, shall purchase and maintain the herein stipulated minimum insurance with companies duly licensed, possessing a current A.M. Best, Inc. Rating of B++6, or approved unlicensed companies in the State of Arizona with policies and forms satisfactory to the **COUNTY**.

All insurance required herein shall be maintained in full force and effect until all work or service required to be performed under the terms of the Contract is satisfactorily completed and formally accepted. Failure to do so may, at the sole discretion of the **COUNTY**, constitute a material breach of this Contract.

The **CONTRACTOR'S** insurance shall be primary insurance as respects the **COUNTY**, and any insurance or self-insurance maintained by the **COUNTY** shall not contribute to it.

Any failure to comply with the claim reporting provisions of the insurance policies or any breach of an insurance policy warranty shall not affect coverage afforded under the insurance policies to protect the **COUNTY**.

The insurance policies may provide coverage which contains deductibles or self-insured retentions. Such deductible and/or self-insured retentions shall not be applicable with respect to the coverage provided to the **COUNTY** under such policies. The **CONTRACTOR** shall be solely responsible for the deductible and/or self-insured retention and the **COUNTY**, at its option, may require the **CONTRACTOR** to secure payment of such deductibles or self-insured retentions by a surety bond or an irrevocable and unconditional letter of credit.

The **COUNTY** reserves the right to request and to receive, within 10 working days, certified copies of any or all of the herein required insurance policies and/or endorsements. The **COUNTY** shall not be obligated, however, to review such policies and/or endorsements or to advise **CONTRACTOR** of any deficiencies in such policies and endorsements, and such receipt shall not relieve **CONTRACTOR** from, or be deemed a waiver of the **COUNTY'S** right to insist on strict fulfillment of **CONTRACTOR'S** obligations under this Contract.

The insurance policies required by this Contract, except Workers' Compensation, shall name the **COUNTY**, its agents, representatives, officers, directors, officials and employees as Additional Insureds.

The policies required hereunder, except Workers' Compensation, shall contain a waiver of transfer of rights of recovery (subrogation) against the **COUNTY**, its agents, representatives, officers, directors, officials and employees.

- 3.15.3 Commercial General Liability. **CONTRACTOR** shall maintain Commercial General Liability insurance with a limit of not less than \$1,000,000 for each occurrence with a \$2,000,000 Products/Completed Operations Aggregate and a \$2,000,000 General Aggregate Limit. The policy shall include coverage for bodily injury, broad form property damage, personal injury, products and completed operations and blanket contractual coverage including, but not limited to, the liability assumed under the indemnification provisions of this Contract which coverage will be at least as broad as Insurance Service Office, Inc. Policy Form CG 00011093 or any replacements thereof.

The policy shall contain a severability of interest provision, and shall not contain a sunset provision or commutation clause, or any provision which would serve to limit third party action over claims.

The Commercial General Liability additional insured endorsement shall be at least as broad as the Insurance Service Office, Inc.'s Additional Insured, Form B, CG 20101185, and shall include coverage for **CONTRACTOR'S** operations and products and completed operations.

If the **CONTRACTOR** subcontracts any part of the work, services or operations awarded to the **CONTRACTOR**, he shall purchase and maintain, at all times during prosecution of the work, services or operations under this Contract, an Owner's and **CONTRACTOR'S** Protective Liability insurance policy for bodily injury and property damage, including death, which may arise in the prosecution of the **CONTRACTOR'S** work, service or operations under this Contract. Coverage shall be on an occurrence basis with a limit not less than \$1,000,000 per occurrence, and the policy shall be issued by the same insurance company that issues the **CONTRACTOR'S** Commercial General Liability insurance.

- 3.15.4 Automobile Liability. **CONTRACTOR** shall maintain Automobile Liability insurance with an individual single limit for bodily injury and property damage of no less than \$1,000,000, each occurrence, with respect to **CONTRACTOR'S** vehicles (whether owned, hired, non-owned), assigned to or used in the performance of this Contract.
- 3.15.5 Workers' Compensation. The **CONTRACTOR** shall carry Workers' Compensation insurance to cover obligations imposed by federal and state statutes having jurisdiction of **CONTRACTOR'S** employees engaged in the performance of the work or services, as well as Employer's Liability insurance of not less than \$1,000,000 for each accident, \$1,000,000 disease for each employee, and \$1,000,000 disease policy limit.

In case any work is subcontracted, the **CONTRACTOR** will require the Subcontractor to provide Workers' Compensation and Employer's Liability insurance to at least the same extent as required of the **CONTRACTOR**.

3.16 CANCELLATION AND EXPIRATION NOTICE

Insurance required herein shall not expire, be canceled, or materially changed without thirty (30) days prior written notice to the **COUNTY**.

3.17 FAILURE TO EXECUTE:

Upon failure of the successful Bidder to execute the contract, the bid security shall be forfeited to the County, not as a penalty but as liquidated damages.

3.18 TERMS AND PAYMENT:

Payment under contract will be made in the manner provided by law. Invoices shall be prepared and submitted in accordance with the instructions provided on the purchase order. Invoices shall contain the following information: purchase order number, item numbers, description of supplies and or/services, sizes, quantities, unit prices and extended totals and applicable sales/use tax. The County is not subject to excise tax.

3.19 EXPEDITED DELIVERY:

In the event the County (Using Agency) determines that the delivery as stated in this Contract, is not acceptable on an "exception" basis, the Using Agency shall contact the successful Bidder to determine any additional costs associated with a specific delivery. The Contractor shall respond to the specific Using Agency via FAX or other acceptable documentation, stating the additional costs associated with this request.

The Using Agency shall not advise the Contractor to proceed with the specific shipment until the appropriate documentation is received. Upon determining that the additional costs are reasonable and proper, the Using Agency shall advise the Contractor to proceed.

Upon receipt of material and invoicing, the Using Agency shall ensure that any additional charges are in compliance with and do not exceed those costs stated in the documentation offered by the Contractor. The Using Agency shall retain all documents related to these costs within the agency P.O. file, for audit purposes.

3.20 SHIPPING:

Bid prices shall be made F.O.B. destination to the Using Agency or Department within Maricopa County. The Contractor shall retain title and control of all goods until they are delivered and the contract coverage has been completed. All claims for visible or concealed damage shall be filed by the Contractor. The County will notify the Contractor of any damaged goods and shall assist the Contractor in arranging for inspection.

3.21 STOCK:

The successful Contractor shall be expected to stock locally sufficient quantities as may be necessary to meet the County's needs.

3.22 SHIPPING DOCUMENTS:

A packing list or other suitable shipping document shall accompany each shipment and shall show the (1) name and address of the Contractor, (2) name and address of the County Agency, (3) County purchase order number, (4) description of material shipped, including item number, quantity, number of containers and package number, if applicable.

3.23 WAREHOUSE/DISTRIBUTION CENTER:

Contractors shall have access to a local warehouse/distribution center within the Phoenix metropolitan area capable of providing the goods and/or services listed herein at the time of bid submission. Maricopa County reserves the right to inspect such warehouse/distribution center(s) to assure compliance with terms and conditions of this Invitation for Bids.

3.24 PRODUCT DISCONTINUANCE:

In the event that a product and/or model is discontinued by the manufacturer, the County at its sole discretion may allow the Contractor to provide a substitute for the discontinued item. The Contractor shall request permission to substitute a new product or model and provide the following:

- 3.24.1 Documentation from the manufacturer that the product or model has been discontinued.
- 3.24.2 Documentation that names the replacement product or model.
- 3.24.3 Documentation that provides clear and convincing evidence that the replacement meets or exceeds all specifications required by the original Invitation for Bid.
- 3.24.4 Documentation that provides clear and convincing evidence that the replacement will be compatible with all the functions or uses of the discontinued product or model.
- 3.24.5 Documentation confirming that the price for the replacement is the same as or less than the discontinued product or model.

Product discontinuance applies only to those items specifically listed on any resultant contract. This will not apply to catalog items not specifically listed on any resultant contract.

3.25 ORDERING AUTHORITY:

Contractors should understand that any request for purchase of materials or services shall be accompanied by a valid Purchase Order, issued by Materials Management, or by a CAPA (Certified Agency Procurement Aid). **CAPA purchases are limited to values of less than \$1,000.00. No other request is valid.**

3.26 FACTORY AUTHORIZED SERVICE AVAILABILITY:

The successful Contractor shall have and maintain a local factory authorized service station within the Phoenix metropolitan area. The station shall be capable of supplying and installing component parts, and troubleshooting, repairing and maintaining the equipment. Minimum service hours shall be from 8:00 A.M. to 5:00 P.M., Monday through Friday.

3.27 COMPLIANCE WITH SPECIFICATIONS:

The fact that a manufacturer chooses not to produce equipment or materials to meet these specifications will not be considered sufficient cause to adjudge these specifications as restrictive. Bidder/Proposer shall be required to offer equipment or materials, which meet the specifications, or is of equal or greater quality and functionality. Where equipment or materials are offered that are not identical to those contained in the specifications, but are believed to be of equal or greater quality and functionality, the bidder/proposer shall be required to note such deviation, detail why, in their opinion, the equipment or material is of equal or greater quality and functionality in terms of performance and reliability. Maricopa County shall be the final decision-maker as to whether the deviation is material and is of equal or greater quality and functionality. Maricopa County retains the sole discretion to waive deviation may be grounds for rejection of the entire bid.

3.28 TECHNICAL AND DESCRIPTIVE LITERATURE:

Bidders must include complete manufacturer's technical and descriptive literature regarding the material they propose to provide. Literature shall be sufficient in detail in order to allow full and fair evaluation of the offer submitted. Failure to include this information may result in the bid being rejected.

3.29 USAGE REPORT:

The Contractor shall furnish the County a quarterly usage report delineating the acquisition activity governed by the Contract. The format of the report shall be approved by the County and shall disclose the quantity and dollar value of each contract item by individual unit.

3.30 INTERNET ORDERING CAPABILITY:

It is the intent of Maricopa County to utilize the Internet to place orders under this Contract. Bidders without this capability may be considered non-responsive and not eligible for award consideration.

3.31 PROCUREMENT CARD ORDERING CAPABILITY:

It is the intent of Maricopa County to utilize the Bank of America MC Procurement Card **or other procurement card that may be used by the County from time to time**, to place and make payment for orders under this Contract. Bidders without this capability **may**/shall be considered non-responsive and not eligible for award consideration.

3.32 PROMPT PAYMENT DISCOUNT:

Maricopa County, through its "Purchase Card **Process**" has initiated changes **that are** intended to both improve and expedite the purchasing and payment process. In light of **these** efforts, Bidders are strongly encouraged to offer Maricopa County prompt payment discounts for this service and **take into consideration receipt of payment with seventy-two (72) hours from time of payment processing**. **Discounts offered** will be considered in the evaluation **price analysis process**.

Purchase Card Clarification.

Maricopa County's Bank of America Purchase Card program is based on the MasterCard charge card. There is no charge from Maricopa County for the program, any costs or charges to the vendor or contractor will be based on the transaction dollar amount and is from the Vendors/contractors servicing Bank. The vendor/contractor should contact their bank to arrange for the acceptance and information concerning any charges to use this program.

The advantages of accepting the purchase card for payment are as follows.

1. The bank pays the vendor/contractor in 48 to 72 hours versus 30 days from Maricopa County.
2. The vendor/contractor does not have to invoice Maricopa County.
3. The vendor/contractor does not have to carry that transaction in their account receivable.

Maricopa County offers this opportunity only to vendors/contractors that are not 1099 reportable to the Internal Revenue Service. Maricopa County will be asking those vendors/contractors that are offered this opportunity to give the County a prompt payment discount.

3.33 BIDDER REVIEW OF DOCUMENTS:

Bidder shall review their bid submission to assure the following documents are properly completed.

3.33.1 One (1) original and one (1) copy of all submissions is MANDATORY

3.33.2 Copies of Catalogs/Pricing Documents (if required)

3.33.3 Vendor Information, MANDATORY

3.33.4 Agreement page, MANDATORY

3.34 INQUIRIES:

All inquiries concerning information contained herein shall be directed to:

Procurement Officer: Stan Fisher
Department Of Materials Management
Telephone: (602) 506-3274

Inquiries may be submitted by telephone but must be followed up in writing. No oral communication is binding on Maricopa County.

4.0 CONTRACT TERMS AND CONDITIONS:

4.1 LANGUAGE FOR REQUIREMENTS CONTRACTS:

Contractors signify their understanding and agreement by signing this document, that the contract resulting from this Solicitation will be a requirements contract. However, this Contract does not guarantee that any purchases will be made.

It only indicates that if purchases are made for the services contained in this Contract, that they will be purchased from the Contractor awarded that item. Orders will only be placed when a need is identified by a Using Agency or department and proper authorization and documentation have been approved.

4.2 ESCALATION:

Any requests for price adjustments must be submitted thirty (30) days prior to the contract renewal date. Justification for the requested adjustment in cost of labor and/or materials must be accompanied by appropriate documentation. Escalation shall not exceed the increase in the U.S. Department of Labor (Bureau of Labor Statistics) Consumer Price Index for Urban Consumers. Increases shall be approved in writing by the Materials Management Department prior to any adjusted invoicing submitted for payment.

4.3 UNCONDITIONAL TERMINATION FOR CONVENIENCE:

Maricopa County may terminate the resultant contract for convenience by providing thirty (30) calendar days advance notice to the Contractor.

4.4 TERMINATION FOR DEFAULT:

If the Contractor fails to meet deadlines, or fails to provide the agreed upon service/material altogether, a termination for default will be issued. The termination for default will be issued only after it is deemed by the County, that the Contractor has failed to remedy the problem after being forewarned.

4.5 TERMINATION BY THE COUNTY:

If the Contractor should be adjudged bankrupt or should make a general assignment for the benefit of its creditors, or if a receiver should be appointed on account of its insolvency, the County may terminate this Contract. If the Contractor should persistently or repeatedly refuse or should fail, except in cases for which extension of time is provided, to provide enough properly skilled workers or proper materials, or persistently disregard laws and ordinances, or not proceed with work or otherwise be guilty of, a substantial violation of any provision of this Contract, then the County may terminate this Contract. Prior to termination of this Contract, the County shall give the Contractor fifteen (15) calendar days written notice. Upon receipt of such termination notice, the Contractor shall be allowed fifteen (15) calendar days to cure such deficiencies.

4.6 APPROPRIATION CONTINGENCY:

The Contractor recognized that any agreement entered into shall commence upon the day first provided and continued in full force and effect until termination in accordance with its provisions. The Contractor and the County herein recognized that the continuation of any contract after the close of any given fiscal year of the County which fiscal years end on June 30 of each year, shall be subject to the approval of the budget of the County providing for or covering such contract item as an expenditure therein. The County does not represent that said budget item will be actually adopted, said determination being the determination of the County Board of Supervisors at the time of the adoption of the budget.

4.7 ORGANIZATION - EMPLOYMENT DISCLAIMER:

The contract is not intended to constitute, create, give rise to or otherwise recognize a joint venture agreement or relationship, partnership or formal business organization of any kind, and the rights and obligations of the parties shall be only those expressly set forth in the contract.

The parties agree that no persons supplied by the Contractor(s) in the performance of obligations under the contract are considered to be County employees, and that no rights of County civil service, retirement or personnel rules accrue to such persons. The Contractor(s) shall have total responsibility for all salaries, wages, bonuses, retirement withholdings, workmen's compensation, other employee benefits and all taxes and premiums appurtenant thereto concerning such persons, and shall save and hold the County harmless with respect thereto.

4.8 STATUTORY RIGHT OF CANCELLATION FOR CONFLICT OF INTEREST:

Notice is given that pursuant to A.R.S. § 38-511 the County may cancel this Contract without penalty or further obligation within three years after execution of the Contract, if any person significantly involved in initiating, negotiating, securing, drafting or creating the Contract on behalf of the County is at any time while the Contract or any extension of the Contract is in effect, an employee or agent of any other party to the Contract in any capacity or consultant to any other party of the Contract with respect to the subject matter of the Contract. Additionally, pursuant to A.R.S. § 38-511 the County may recoup any fee or commission paid or due to any person significantly involved in initiating, negotiating, securing, drafting or creating the contract on behalf of the County from any other party to the Contract arising as the result of the Contract.

4.9 OFFSET FOR DAMAGES:

In addition to all other remedies at Law or Equity, the County may offset from any money due to the Contractor any amounts Contractor owes to the County for damages resulting from breach or deficiencies in performance under this Contract.

4.10 ADDITIONS/DELETIONS OF SERVICE:

The County reserves the right to add and/or delete products and/or services to this Contract. Should a requirement be deleted, payment to the Contractor will be reduced proportionally, to the amount of service reduced in accordance with the bid price. Should additional products and/or services be required from this Contract, prices for such additions will be negotiated between the Contractor and the County.

4.11 ASSIGNMENT OR SUBCONTRACTING:

The Contractor may not assign this Contract or subcontract to another party for performance of the terms and conditions hereof without the written consent of the County. All correspondence authorizing subcontracting must reference the Bid Serial Number and identify the job project.

4.12 AMENDMENTS:

All amendments to this Contract must be in writing and signed by both parties.

4.13 CONFORMATION WITH THE LAW:

This service shall be accomplished in conformity with the laws, ordinances, rules, regulations and zoning restrictions of the United States of America, the State of Arizona, County of Maricopa, and the City of Phoenix.

4.14 CONTRACT COMPLIANCE MONITORING:

The Materials Management Department and Using Agency(s) shall monitor the Contractors compliance with, and performance under, the terms and conditions of the Contract. The Contractor shall make available for inspection and/or copying by the County all records and accounts relating to the work performed or the services provided in this Contract.

4.15 RETENTION OF RECORDS:

The Contractor agrees to retain all financial books, records, and other documents relevant to this Contract for five (5) years after final payment or until after the resolution of any audit questions which could be more than five (5) years, whichever is longer. The Department, Federal or State auditors and any other persons duly authorized by the Department shall have full access to, and the right to examine, copy and make use of any and all said materials.

4.16 ADEQUACY OF RECORDS:

If the Contractor's books, records and other documents relevant to this Contract are not sufficient to support and document that allowable services were provided. The Contractor shall reimburse Maricopa County for the services not so adequately supported and documented.

4.17 AUDIT DISALLOWANCES:

If at any time it is determined by the Department that a cost for which payment has been made is a disallowed cost, the Department shall notify the Contractor in writing of the disallowance and the required course of action, which shall be at the option of the Department either to adjust any future claim submitted by the Contractor by the amount of the disallowance or to require repayment of the disallowed amount by the Contractor forthwith issuing a check payable to Maricopa County.

4.18 P.O. CANCELLATION LANGUAGE:

The Department of Materials Management reserves the right to cancel Purchase Orders within a reasonable period of time after issuance. Should a Purchase Order be canceled, the County agrees to reimburse the Contractor but only for actual and documentable costs incurred by the Contractor due to and after issuance of the Purchase Order. The County will not reimburse the Contractor for any costs incurred after receipt of County notice of cancellation, or for lost profits, shipment of product prior to issuance of Purchase Order, etc.

Contractors agree to accept verbal notification of cancellation from the Department of Materials Management with written notification to follow. By submitting a bid in response to this Invitation for Bids, the Contractor specifically acknowledges to be bound by this cancellation policy.

4.19 SEVERABILITY:

Any provision of this Contract which is determined to be invalid, void, or illegal shall in no way affect, impair, or invalidate any other provision hereof, and remaining provisions shall remain in full force and effect.

4.20 CONTRACTOR RESPONSIBILITY:

The Contractor will be responsible for any damages whatsoever to County property as applicable when such property is the responsibility or in the custody of the Contractor, his employees or Subcontractors.

4.21 GUARANTEE:

The materials and supplies called for herein shall be the best of their grade and types, prepared according to the best available standards or accepted formulas, and thoroughly tested and subjected to rigid examination and standardization. Items not meeting these requirements shall be replaced at no cost to the County upon due notice of deficiency.

4.22 DELIVERY:

It shall be the Contractor's responsibility to meet the County's delivery requirements, as called for in the Special Terms & Conditions. Maricopa County reserves the right to obtain material on the open market in the event the Contractor fails to make delivery and any price differential will be charged against the Contractor.

4.23 PRICE REDUCTIONS:

By submitting a Bid in response to this Invitation for Bids, Contractors agree to guarantee that Maricopa County is receiving the lowest price offered by your company to other customers for similar services at comparable volumes in a similar geographic area. If at any time during the Contract period your company offers a lower price to another customer, notification not be made of price reductions, upon discovery Maricopa County shall reserve the right to take any or all of the following actions:

- 4.23.1 Cancel the Contract, if it is currently in effect.
- 4.23.2 Determine the amount which the County was overcharged and submit a request for payment from the Contractor for that amount.
- 4.23.3 Take the necessary steps to collect any performance surety provided on the applicable contract.

4.24 RIGHTS IN DATA:

The County shall have the use of data and reports resulting from this Contract without additional cost or other restriction except as may be established by law or applicable regulation. Each party shall supply to the other party, upon request, any available information that is relevant to this Contract and to the performance hereunder.

4.25 SECURITY AND PRIVACY:

The Contractor agrees that none of its officers or employees shall use or reveal any research or statistical information furnished by any person and identifiable to any specific private person for any purpose other than the purpose for which it was obtained. Copies of such information shall not, without the consent of the person furnishing such information, be admitted as evidence or used for any purpose in any action, suit, or other judicial or administrative proceedings, unless ordered by a court of competent jurisdiction. The County shall be notified immediately upon receipt of any such order of court, pertaining to production of such information.

The Contractor shall incorporate the foregoing provisions of this paragraph in all of its authorized subcontracts.

BILL HENRY AUTO SUPPLY, P.O. BOX 768, GILA BEND, AZ 85337

DO YOU OFFER THESE PRICES TO COUNTY EMPLOYEES? ☒ YES ☐ NO

WILLING TO ACCEPT FUTURE SOLICITATIONS VIA EMAIL: ☒ YES ☐ NO

ACCEPT PROCUREMENT CARD: ☒ YES ☐ NO

REBATE (CASH OR CREDIT) FOR UTILIZING PROCUREMENT CARD: ☐ YES ☒ NO ☐ % REBATE
(Payment shall be made within 72 hrs utilizing the Purchasing Card)

INTERNET ORDERING CAPABILITY: ☐ YES ☒ NO ☐ % DISCOUNT

OTHER GOV'T. AGENCIES MAY USE THIS CONTRACT: ☐ YES ☒ NO

SPECIAL SHIPPING/HANDLING:

 N/A TO N/A DAYS: ADD N/A %, OR N/A
 N/A TO N/A DAYS: ADD N/A %, OR N/A
 N/A TO N/A DAYS: ADD N/A %, OR N/A

C255001/B0601619

BLANKET PRICING: Bidder(s) shall submit with their bid response manufacturers price list(s) for each product line offered to provide the greatest coverage of related products. Price list(s) may be by catalog(s), 3.5 diskettes, or CD-Rom. **Do not use the term "current pricing when posting the information required below.**

MANUFACTURER DESIGNATION	O.E.M. OR AFTERMARKET	CATALOG(S) DATE	PRICE COLUMN TO BE USED	ADDITIONAL DISCOUNT
NADA LIST			LIST	35%

BILL HENRY AUTO 619 W PIMA, GILA BEND, AZ 85337 520/683-6325

SERVICE RATES:

Labor Rate or Flat Rate (vendor facility): \$ 40.00 /hr./flat

Labor Rate or Flat Rate (County facility): \$ N/A /hr./flat

Labor Rate or Flat Rate for out of scope work or
Emergency Service: \$ N/A /hr./flat

Machine shop service: N/A

Business hours: 7:00 AM to 6:00 PM Indicate hours of delivery: N/A to N/A

Overtime (define): N/A

Number of deliveries per day: N/A

Warranty: (define in writing here) 90 DAYS UP TO ONE YEAR MANUFACTURER

BILL HENRY AUTO SUPPLY, P.O. BOX 768, GILA BEND, AZ 85337

Return Parts Policy: (explain all terms, conditions, fees, if any): FULL CREDIT FOR STOCKING ITEMS 15% RESTOCK FEE ON SPECIAL ORDERS ITEMS

Minimum order for delivery (if any): N/A

 F.O.B. Destination N/A Yes No
(Unless special ordered with Air Freight Approval)

Terms: NET 30

Federal Tax ID Number: ~~86-0261384~~ **86-0973849**

Telephone Number: 520/683-2415

Fax Number: 623/386-7330

Contact Person: RON, TONY, LUCKY & CHICO

Vendor Number: ~~860261384~~ **860973849 A**

Contract Period: To cover the period ending February 28, 2003.

FIESTA LINCOLN MERCURY, 1720 S MESA DRIVE, MESA, AZ 85210

DO YOU OFFER THESE PRICES TO COUNTY EMPLOYEES? X YES NO

WILLING TO ACCEPT FUTURE SOLICITATIONS VIA EMAIL: X YES NO

ACCEPT PROCUREMENT CARD: X YES NO

REBATE (CASH OR CREDIT) FOR UTILIZING PROCUREMENT CARD: YES X NO % REBATE
(Payment shall be made within 72 hrs utilizing the Purchasing Card)

INTERNET ORDERING CAPABILITY: YES X NO % DISCOUNT

OTHER GOV'T. AGENCIES MAY USE THIS CONTRACT: X YES NO

C255001/B0601619

BLANKET PRICING: Bidder(s) shall submit with their bid response manufacturers price list(s) for each product line offered to provide the greatest coverage of related products. Price list(s) may be by catalog(s), 3.5 diskettes, or CD-Rom. **Do not use the term "current pricing when posting the information required below.**

MANUFACTURER DESIGNATION	O.E.M. OR AFTERMARKET	CATALOG(S) DATE	PRICE COLUMN TO BE USED	ADDITIONAL DISCOUNT
FPS 3642	FORD O.E.M.	01-01-01	LIST	25%

EQUIPMENT SERVICES LOCATIONS (indicate locations able to service): **YES** **NO**

3. MESA SERVICE STATION, 155 E. Coury, Mesa **YES**

1720 S MESA DRIVE, MESA, AZ 85201

Labor Rate or Flat Rate (vendor facility): \$ ~~78.00~~ 85.00/hr./flat

Labor Rate or Flat Rate (County facility): \$ 68.00 /hr./flat

Labor Rate or Flat Rate for out of scope work or
Emergency Service: \$ 68.00 /hr./flat

Machine shop service: N/A

Business hours: 7:00 AM to 6:00 PM Indicate hours of delivery: 7:00 AM to 6:00 PM

Overtime (define): N/A

Number of deliveries per day: N/A

Warranty: (define in writing here) FORD WARRANTY LABOR RATES

Return Parts Policy: (explain
all terms, conditions, fees,
if any): 30 DAY RETURN TIME
NO RETURN ON ELECTRICAL

FIESTA LINCOLN MERCURY, 1720 S MESA DRIVE, MESA, AZ 85210

Minimum order for delivery (if any): N/A

Terms: NET 30

Federal Tax ID Number: 86-0495989

Telephone Number: 480/813-4900

Fax Number: 480/813-4913

Contact Person: DEBORA LAUB

Vendor Number: 860495989

Company Web Site: www.fiestalm.com

Contract Period: To cover the period ending February 28, 2003.

LOU GRUBB CHEVROLET ARROWHEAD, 9055 W BELL ROAD, PEORIA, AZ 85382

DO YOU OFFER THESE PRICES TO COUNTY EMPLOYEES? ____ YES __X__ NO

WILLING TO ACCEPT FUTURE SOLICITATIONS VIA EMAIL: ____ YES __X__ NO

ACCEPT PROCUREMENT CARD: __X__ YES ____ NO

REBATE (CASH OR CREDIT) FOR UTILIZING PROCUREMENT CARD: ____ YES __X__ NO __0__ % REBATE
(Payment shall be made within 72 hrs utilizing the Purchasing Card)

INTERNET ORDERING CAPABILITY: __X__ YES ____ NO __0__ % DISCOUNT

OTHER GOV'T. AGENCIES MAY USE THIS CONTRACT: ____ YES __X__ NO

SPECIAL SHIPPING/HANDLING:

__1__ TO __1__ DAYS: ADD _____ %, OR MANUF. FRT. CHARGES

C255001/B0601619

BLANKET PRICING: Bidder(s) shall submit with their bid response manufacturers price list(s) for each product line offered to provide the greatest coverage of related products. Price list(s) may be by catalog(s), 3.5 diskettes, or CD-Rom. **Do not use the term "current pricing when posting the information required below.**

MANUFACTURER DESIGNATION	O.E.M. OR AFTERMARKET	CATALOG(S) DATE	PRICE COLUMN TO BE USED	ADDITIONAL DISCOUNT
GENERAL MOTORS PARTS	O. E. M.	12/2000	TRADE	0%

EQUIPMENT SERVICES LOCATIONS (indicate locations able to service): YES NO

3. MESA SERVICE STATION, 155 E. Coury, Mesa

ADDRESS OF VENDOR PARTICIPATING LOCATION **TELEPHONE NUMBER**

9055 W BELL RD. 623/974-0000

4. SURPRISE SERVICE STATION, 16821 N. Dysart Rd YES

ADDRESS OF VENDOR PARTICIPATING LOCATION **TELEPHONE NUMBER**

9055 W BELL RD. 623/974-0000

5. BUCKEYE SERVICE STATION, 26448 W. Hwy. MC85, Buckeye YES

Labor Rate or Flat Rate (vendor facility): \$ 76.75 /hr./flat

Labor Rate or Flat Rate (County facility): \$ -- /hr./flat

Labor Rate or Flat Rate for out of scope work or
Emergency Service: \$ -- /hr./flat

LOU GRUBB CHEVROLET ARROWHEAD, 9055 W BELL ROAD, PEORIA, AZ 85382

Machine shop service: NONE

Business hours: 7:00 to 7:00 Indicate hours of delivery:

Number of deliveries per day: TWO PARTS DELEVERIES PER DAY

Warranty: (define in writing here) OVERCOUNTER PARTS 12 MO OR 12,000 MI PARTS ONLYL

SHOP INSTALLED – LABOR INCLUDED. GOODWRENCH ENGINES AND TRANSMISSIONS

36 MO, 50,000 MI. PARTS AND LABOR

Return Parts Policy: (explain all terms, conditions, fees, if any): CURRENT PRODICTION PART NUMBER IN ORIGINAL UNOPENED
UNDAMAGED PACKAGING

Minimum order for delivery (if any): NONE

 F.O.B. Destination X Yes No
(Unless special ordered with Air Freight Approval)

Terms: NET 30

Federal Tax ID Number: 91-1933520

Telephone Number: 623/974-0000

Fax Number: 623/975-5040

Contact Person: DAN BIEBER/LAURA KRAHN/RICHARD LOPEZ

Vendor Number: 911933520

Company Web Site: www.aotonation.com

E-mail Address: krahn1@autonation.com

Contract Period: To cover the period ending February 28, 2003.

NAPA AUTO PARTS, 2811 W THOMAS ROAD, PHOENIX, AZ 85017

DO YOU OFFER THESE PRICES TO COUNTY EMPLOYEES? ☒ YES ☐ NO

WILLING TO ACCEPT FUTURE SOLICITATIONS VIA EMAIL: ☒ YES ☐ NO

ACCEPT PROCUREMENT CARD: ☒ YES ☐ NO

REBATE (CASH OR CREDIT) FOR UTILIZING PROCUREMENT CARD: ☐ YES ☒ NO ☐ % REBATE
(Payment shall be made within 72 hrs utilizing the Purchasing Card)

INTERNET ORDERING CAPABILITY: ☐ YES ☒ NO ☐ % DISCOUNT

OTHER GOV'T. AGENCIES MAY USE THIS CONTRACT: ☒ YES ☐ NO

SPECIAL SHIPPING/HANDLING:

☐ 1 ☐ 5 DAYS: ADD ☐ 0 ☐ %, OR Standard UPS Charges by LBS

C255001/B0601619

BLANKET PRICING: Bidder(s) shall submit with their bid response manufacturers price list(s) for each product line offered to provide the greatest coverage of related products. Price list(s) may be by catalog(s), 3.5 diskettes, or CD-Rom. **Do not use the term "current pricing when posting the information required below.**

MANUFACTURER DESIGNATION	O.E.M. OR AFTERMARKET	CATALOG(S) DATE	PRICE COLUMN TO BE USED	ADDITIONAL DISCOUNT
NAPA Filters	Aftermarket	Jan. 2000	Sug. Jobber net	40 - %
NAPA Lighting	Aftermarket	1999	Sug. Jobber net	15 - %
NAPA Lamps	Aftermarket	Jun. 1999	Sug. Dealer #	20 - %
NAPA Chemicals	Aftermarket	July 1992	Sug. Dealer #	20 - %
NAPA Air Brake	Aftermarket	Aug. 1999	Sug. Jobber net	0 - %
NAPA Trans Parts	Aftermarket	Sept. 1998	Sug. MI #4A	0 - %
NAPA Belden	Aftermarket	Jan. 1997 Jan 1999	Sug. Jobber net	10 - %
NAPA PSA 2000	Aftermarket	2000	Sug. Dealer #3	0 - %
NAPA Champion	Dem/Aftermarket	Sept. 1998	Sug. Retail	8 - %
Echlin	Aftermarket	Oct. 1998	Sug. Jobber #5	5 - %
NAPA Thermostats	Aftermarket	May 2000	Sug. #547-3	0 - %
NAPA Brake System	Aftermarket	84/94	#VPD ((\$A	10 - %

NAPA Brake System

Aftermarket

#514-5

10 - %

NAPA AUTO PARTS, 2811 W THOMAS ROAD, PHOENIX, AZ 85017

NAPA Brake System	Aftermarket		#AE-SS-600S-4A	10 - %
NAPA Brake System	Aftermarket		#AE-SS-600P-4A	10 - %
Weatherhead	Aftermarket	June 1999	#Sugn6318-4	24 - %
NAPA Windshield Product	Aftermarket	March 1999	#130-3 Net Dealer	20 - %
NAPA Temp Product	Aftermarket	Dec. 1999	#2004-4A	15% comp only
NAPA Exhaust	Aftermarket	June 2000	#RPT 086	0 - %
AC Delco	OEM	2000	#RPT 086	0 - %
AC Delco	OEM	1998	#RPT 086	0 - %
NAPA Power Supreme	Aftermarket	2000	#13-299-4A	0 - %
NAPA Reman Clutches	Aftermarket	2000	#N-600-4A	0 - %
Modine	Aftermarket	1999	(NRJ52699) Jobber Net	25 - %
Auto Repair Parts	Aftermarket	Jan. 1997	#ARP 00 – 3	0 - %
Engines 2000	Aftermarket	July 2000	#DR/PTD RT001-1A	0 - %
NAPA Fuel Pump	Aftermarket	Jan. 2001	#RPT 086	0 - %
NAPA 3M	OEM	Mar. 2000	#736-1case	20 - %
NAPA Gasket	Aftermarket	Mar. 2000	#PL3003-01N	28.7 - %
HDP	Aftermarket	Jan. 1998	Sug. Jobber Net	0 - %
NAPA Power EQ Product	Aftermarket	Mar. 1999	#SE001-4A	0 - %
Spicer	Aftermarket	1998	#JK316U-4	0 - %
NAPA Belt & Hose	Aftermarket	Jan. 2000	#474-9005-#5	0 - %
NAPA Chassis Parts	Aftermarket	Apr. 2000	#1066CH-#5	19 - %
NAPA Power Steering	Aftermarket	1998	#NAPA99PS-#3	10 - %
NAPA Shocks	Aftermarket	Jan. 2000	#125-5	15 - %
NAPA National Oil Seal	Aftermarket	1999	#N450-2	0 - %
NAPA Bearing	Aftermarket	Mar. 2000	#457128-#5	15 - %
NAPA Oil Seal	Aftermarket	Oct. 2000	#457150-5	15 - %

NAPA U-Joint

Aftermarket

Jan. 1998

#NCV 98-#4

15 - %

NAPA AUTO PARTS, 2811 W THOMAS ROAD, PHOENIX, AZ 85017

NAPA U-Joint	Aftermarket	Jan. 1998	#NUJ00-#4	15 - %
NAPA Waterpump	Aftermarket	May. 1998	#55-0599-4A	15 - %

EQUIPMENT SERVICES LOCATIONS (indicate locations able to service): YES NO

1.DURANGO MAIN SHOP, 3325 W Durango St., Phoenix X

NAPA (Genuine Parts Co.) 2811 W Thomas Rd. Phoenix 602/269-6751

ADDRESS OF VENDOR PARTICIPATING LOCATION TELEPHONE NUMBER

2. DOWNTOWN SERVICE STATION, 120 S. 4th Ave, Phoenix X

NAPA (Genuine Parts Co.) 2811 W Thomas Rd. Phoenix 602/269-6751

ADDRESS OF VENDOR PARTICIPATING LOCATION TELEPHONE NUMBER

3. MESA SERVICE STATION, 155 E. Coury, Mesa X

NAPA (Genuine Parts Co.) 1022 N Gilbert Rd. Gilbert 480/892-9866 SEE ATTACHED

ADDRESS OF VENDOR PARTICIPATING LOCATION TELEPHONE NUMBER

4. SURPRISE SERVICE STATION, 16821 N. Dysart Rd X

NAPA (Morgan Auto Supply) 11717 Grand Ave. Surprise 623/583-0888 SEE ATTACHED

ADDRESS OF VENDOR PARTICIPATING LOCATION TELEPHONE NUMBER

5. BUCKEYE SERVICE STATION, 26448 W. Hwy. MC85, Buckeye X

NAPA (Napa Auto Parts Buckeye L.L.C) 126 S 4th St. Buckeye 623/386-5616 SEE ATTACHED

ADDRESS OF VENDOR PARTICIPATING LOCATION TELEPHONE NUMBER

SERVICE RATES:

Labor Rate or Flat Rate (vendor facility): \$ 60.00 /hr./flat

Labor Rate or Flat Rate (County facility): \$ 60.00 /hr./flat

Labor Rate or Flat Rate for out of scope work or
Emergency Service: \$ N/A /hr./flat

Machine shop service: YES

NAPA AUTO PARTS, 2811 W THOMAS ROAD, PHOENIX, AZ 85017

Business hours: 7:00 AM to 9:00 PM Indicate hours of delivery: 7:00 AM to 9:00 PM

Overtime (define): N/A

Number of deliveries per day: UNLIMITED

Warranty: (define in writing here) WARRANTY DETERMINED BY INDIVIDUAL MANUFACTURER POLICIES

Return Parts Policy: (explain all terms, conditions, fees, if any): ALL RETURNED GOODS MUST BE IN SELLABLE CONDITION.

ITEM SOLD IN BOXES MUST BE RETURNED WITH BOX INTACT

Minimum order for delivery (if any): N/A

 F.O.B. Destination X Yes No
(Unless special ordered with Air Freight Approval)

Terms: NET 30

Federal Tax ID Number: 58-0254510

Telephone Number: 602/269-3433

Fax Number: 602/415-3100

Contact Person: BRUCE VAN HORNE

Vendor Number: 580254510 F

Company Web Site: www.napaonline.com

E-mail Address: edgilman@genpt.com

Contract Period: To cover the period ending February 28, 2003.

NAPA AUTO PARTS, 1022 N GILBERT ROAD, GILBERT, AZ 85234

SAME AS NAPA PRICING ON TOMAS ROAD

3. MESA SERVICE STATION, 155 E. Coury, Mesa

X

NAPA (Genuine Parts Co.) 1022 N Gilbert Rd. Gilbert

480/892-9866

ADDRESS OF VENDOR PARTICIPATING LOCATION

TELEPHONE NUMBER

Terms: NET 30

Federal Tax ID Number: 58-0254510

Telephone Number: 480/892-9866

Vendor Number: 580254510 D

Contract Period: To cover the period ending February 28, 2003.

MORGANS WEST VALLEY AUTO PARTS, P.O. BOX 927, EL MIRAGE, AZ 85335-0927

SAME AS NAPA PRICING ON TOMAS ROAD

4. SURPRISE SERVICE STATION, 16821 N. Dysart Rd

X

NAPA (Morgan Auto Supply) 11717 Grand Ave. Surprise

623/583-0888

ADDRESS OF VENDOR PARTICIPATING LOCATION

TELEPHONE NUMBER

Terms: NET 30

Federal Tax ID Number: 84-1328456

Telephone Number: 623/583-0888

Fax Number: 623/583-2995

Vendor Number: 841328456 A

Contract Period: To cover the period ending February 28, 2003.

NAPA AUTO PARTS – BUCKEYE LLC, 126 S 4TH STREET, BUCKEYE, AZ 85326
SAME AS NAPA PRICING ON TOMAS ROAD

5. BUCKEYE SERVICE STATION, 26448 W. Hwy. MC85, Buckeye **X**

NAPA (Napa Auto Parts-Buckeye L.L.C) 126 S 4th St. Buckeye 623/386-5616

ADDRESS OF VENDOR PARTICIPATING LOCATION **TELEPHONE NUMBER**

Terms: NET 30

Federal Tax ID Number: 86-0553694

Telephone Number: 623/386-5616

Fax Number: 623/386-2963

Vendor Number: 860553694

Contract Period: To cover the period ending February 28, 2003.